

**APPROVAL OF PLANS  
LEISUREWOODS, SECTION 1**  
Leisurewoods Architectural Control Committee  
327 Leisurewoods Dr  
Buda, Texas, 78610

Homeowner Name(s): \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Contact Number(s): \_\_\_\_\_

Email Address: \_\_\_\_\_

Provide a brief description of your plans here. If necessary, please attach further details, a copy of your survey, sketches, building plans etc.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Homeowner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Homeowner

\_\_\_\_\_  
Date

Survey Provided? \_\_\_\_\_ Yes \_\_\_\_\_ No

The plans \_\_\_ have or \_\_\_ have not been approved.

**Section 1 is temporarily being overseen by LPOA and monitored/signed off by ACC**

Sharon Moore 512-417-7111	Lisa Posey 512-970-4216	Lucinda Doyle 512-757-7997
ManchacaRealtor@gmail.com	lposey@austin.rr.com	Doyle.lucinda@yahoo.com

AOPs will NOT be signed off by the ACC until Hays County has provided appropriate permit or deemed that your project does not require one.

There is no charge related to Approval of Plans.

**Please refer to your deed restrictions at [www.leisurewoods.org](http://www.leisurewoods.org)**

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**Procedures for filing an Approval Of Plan (AOP)**

- 1) Review your deed restrictions PRIOR to planning your project to ensure your plan will not violate deed restrictions.
- 2) Complete the AOP form. Be as specific as possible and provide as much detail as you can. Include the type of materials you plan to use, location, size, color etc.
- 3) Provide estimated dates of start and completion of your project.
- 4) If applicable, attach a copy of your survey with a drawn in sketch of where your project will be on your lot.
- 5) If applicable, provide a drawing, building plans, pictures or anything you can to help describe what you intend to do.
- 6) Email a copy of the completed, signed AOP, along with your attached survey and any other details you have to one of your ACC members. ACC members email address and phone numbers are on the bottom of the AOP form. If you have questions, call or email us – we're happy to help!
- 7) Once you've submitted your form and spoken to an ACC member about your project, you'll need to call April Rigby with Hays County Development Services to make arrangements to obtain your permit. 512-393-2150

**The ACC does not sign off on AOPs until you've received a permit from the county and provide us a copy.**

**Please note that an AOP is required by the ACC for a fence but a permit is not required for fencing.**